


**Action Taken Report**

Dated: 30.09.2021

Particulars/ Agenda		Achievements/Outcomes
1.	Timely Preparation of academic calendar	Academic calendar complete in due time
2	Preparation to take classes through Online mode by using Google Meet, Whatsapp etc.	Faculties are taking classes through online mode successfully.
3.	Seminar and research committee will organize a webinar on National Education Policy-2020.	A webinar on National Education Policy-2020 was organized on 17 <sup>th</sup> September 2020
4.	Faculty members will be encouraged to participate in online Seminar workshop, refresher course, orientation course, staff development course etc organized by various Universities and institutes.	Several faculties are participating in various online courses.
5.	To Organize Skill development Programme	The Skill development Programme was held in 2 <sup>nd</sup> to 6 <sup>th</sup> Feb 2021.
6.	Celebrating of India's 75 years of independence	The Celebration of India's 75 years of independence was held on 12 <sup>th</sup> March 2021.
7	IQAC teams will initiative online Students Satisfactory Survey and Analysis the Survey accordingly.	Online Students Satisfactory Survey and Analysis of the Survey is completed.
8	Administrative Audit Committee formation and preparation of administrative audit report.	The members have submitted the report.
9	Celebration of 7 <sup>th</sup> International Yoga day.	Celebration of 7 <sup>th</sup> International Yoga day was observed on 21 June 2021.
10	The Sapling plantation programme will be organized on 27 <sup>th</sup> Aug 2021	Sapling plantation programme held successfully
11	The college will take initiative to Introduce NCC Unit at DDMC	Letter sent to NCC Office on 20.08.2021
12	A Blood donation Camp will be organized in the campus.	Blood donation camp held on 7 <sup>th</sup> Sept 2021
13	Necessary initiative will be taken regarding the repairing of road inside the college campus.	Letter has been sent to authority on 9 <sup>th</sup> Sept 2021 for the said purpose
14	A Seminar on World ozone day will be organized by the Science Forum.	Science Forum organized a seminar on World ozone day on 16 <sup>th</sup> Sept. 2021
15	Preparation of Academic Audit Report and Green Audit Report will be undertaken	Academic Audit Report and Green Audit Report completed

  
( Dr. B.C Das)  
Principal (i/c)

  
30.09.2021  
(Sri Gour Pal)  
Coordinator (IQAC)